

TITLE: **FLEET MAINTENANCE**

OBJECTIVE AND PURPOSE: This policy shall establish procedures for proper management of waste fluids and chemicals and in general, good housekeeping practices for the service garage and service yard in order to prevent discharges to the stormwater system.

RESPONSIBILITY: **ACTION**

SCOPE: The Physical Plant Department maintenance operations primarily maintains golf carts and lawn maintenance equipment. The only vehicular maintenance performed includes minor tasks such as oil changes, wiper blade replacement, etc.

CAMPUS VEHICLE & EQUIPMENT USERS Vehicle and equipment users must have any leaking vehicle or equipment serviced at the transportation service garage as soon as a leak is discovered. Leaks should be cleaned up immediately with the waste containerized for pickup and disposal by EH&S.

TRANSPORTATION/ GROUNDS PERSONNEL All waste and recycle material will be managed per EHS Hazardous Chemical Waste Disposal Policy # 15 and procedures outlined in EH&S Chemical Hygiene Plan, Appendix B.