

TITLE	CORRECTIVE ACTION PROCEDURES FOR STATE FIRE MARSHAL ANNUAL INSPECTION REPORTS
OBJECTIVE AND PURPOSE	Establishes the procedures to ensure the reliable, accountable, and timely abatement of violations cited by the State Fire Marshal (SFM).
RESPONSIBILITY	<u>ACTION</u>
ENVIRONMENTAL HEALTH AND SAFETY	<ul style="list-style-type: none"> ◆ Maintain schedule and accompany the State Fire Marshal during the inspection and re-inspection of all buildings under the State Fire Marshal's jurisdiction. ◆ Retain all records of SFM reports and monitor timely correction of violations. ◆ Upon receipt of the SFM formal report, tentatively assign responsibility for the corrections of violations to Housing, Maintenance, Facilities, EH&S, or to occupants, Deans/Dept. Heads, or Building Safety Personnel as appropriate. ◆ Coordinate the filing of Plans of Corrective Actions and monitor the timely completion.
FACILITIES PLANNING	<ul style="list-style-type: none"> ◆ Re

OCCUPANT
DEAN / DEPT HEAD
BLDG SAFETY
PERSONNEL

