

Graduate Programs Committee (GPC)

Minutes of October 15, 2009 Meeting

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

1:00-3:00pm

Members Present: Deborah Floyd, Susannah Brown, Carlos Diaz, Valerie Bryan, Greg Brigman, Hani Zainuddin, Ali Danesh, Linda Webb, Mary Lou Duffy, Bob Zoeller, and Deborah Shepherd

Call to order and roll call conducted by Deborah Floyd.

Old Business

- A. Approval of September 17, 2009 minutes. Motion to approve the minutes by Bob Zoeller. Seconded by Linda Webb. All members present voted to approve the minutes.
- B. Petitions Sub-committee Report- Reported by Carlos Diaz. Motion by Mary Lou Duffy. Seconded by Valerie Bryan. All members present voted to approve the subcommittee recommendations.

Action: Eleven petitions were considered. Ten petitions were approved and one petition was disapproved as follows: CE- 2 approved, CCEI- 1 approved, EL- 4 approved, ESE- 1 disapproved, TL-3 approved

C. Curriculum Sub-committee Report-

- 1. Linda Webb discussed the flow of information to the Dean's office and to the Sub-committee. Kristy Demeo will be the point person in the Dean's office. The current format used by the Graduate College is required. The review process takes place at the sub-committee meeting. The curriculum paperwork needs to be turned in two weeks prior to the sub-committee meeting to both the sub-committee chair, Linda Webb and Kristy Demeo. During the GPC meeting the curriculum proposals are discussed and either approved or sent back to the respective Department for corrections or additions. Kristy Demeo will then receive written feedback from the GPC and keep track of the curriculum proposals as they move forward to the various committees at the university level. A reminder that the February 11, 2010 Graduate Programs Committee meeting is the last meeting to review curriculum paperwork. All paperwork needs to be submitted by January 15, 2010 to the COE GPC.

Action: Linda Webb will revise a letter to remind all COE faculty about the final date to turn in curriculum paperwork on January 15, 2010.

