

## Graduate Programs Committee (GPC)

### Minutes of September 29, 2010 Meeting

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

1:00-3:00pm

Members Present: Deborah Floyd, Susannah Brown, Carlos Diaz, Dilys Schoorman,, Greg Brigman, Linda Webb, Dena Wener, Mary Lou Duffy, Alyssa DeHass, Ali Danesh, Jim McLaughlin, Sharon Darling, Valerie Bryan, Michael Whitehurst, and Deborah Shepherd.

- I. Call to order conducted by Deborah Floyd. All members introduced themselves to the group and identified which sub-committee and department they were serving.

- II. Approval of Minutes for April 8, 2010 Meeting

Completed by email prior to the end of the Spring 2010 semester and the approved minutes and agenda for the April 8, 2010 meeting are posted on the College of Education Graduate Programs Committee website.

- III. Election of Secretary

Deborah Floyd discussed the nominations for the position for secretary. She nominated Susannah Brown. Deborah Floyd asked for any further nominations or discussion.

**Action:** Motion to elect Susannah Brown as secretary of GPC by Michael Whitehurst. Second by Ali Danesh. All members present voted to approve.

- IV. Schedule of Meetings

Deborah Floyd explained the meeting schedule and noted the October 20<sup>th</sup> and March 2<sup>nd</sup> dates as a change from the original schedule. Linda Webb noted that Departments will need to submit curriculum proposals by January 13, 2011 and receive approval at the January 27, 2011 meeting in order to meet the deadlines of the University level committees for this academic year. Although the COE GPC will continue to review curriculum proposals through March 31, 2011, the University level deadlines will prevent any curriculum changes from being completed prior to the end of the academic year. Alyssa DeHass mentioned that she did not get the recent email and noted that her email address should be added to the membership list. Deborah Floyd noted that she would also correct the COE GPC website to reflect her membership.

**Action:** Motion to accept the schedule of meetings by Carlos Diaz. Seconded by Ali Danesh. All members present voted in favor.

COE GPC Meeting Dates for 2010 2011 are below.	Curriculum Proposals for Review should be sent to COE GPC to Dean's Office Kristi Demeo ( <a href="mailto:kdemeo@fau.edu">kdemeo@fau.edu</a> ) and GPC Curriculum Sub Committee Chair Linda Webb ( <a href="mailto:lwebb@fau.edu">lwebb@fau.edu</a> ) by deadline dates as follows below:	To Precede University Graduate Programs Committee (UGPC) that Meets on the dates below.  Deborah L. Floyd is the COE UGPC representative.
September 29, 2010 (W)	September 16, 2010	October 6, 2010 *
October 20, 2010 (W)	October 6, 2010	November 3, 2010
November 23, 2010 (T)	November 10, 2010	December 8, 2010
January 5, 2011 (W)	December 10, 2010	January 19, 2011
January 27, 2011 (Th)**	January 13, 2011	February 9, 2011
March 2, 2011 (W) ***	February 16, 2011	March 23, 2011
March 31, 2011 (Th)	March 17, 2011	April 13, 2011

V. Petitions Sub-committee Report- Reported by Carlos Diaz

**Action:** Motion to approve 8 student petitions for September 29, 2010 by Carlos Diaz. Seconded by Michael Whitehurst. All members present voted to approve student petitions as per the sub-committee recommendations.

**Action:** 8 petitions were considered. All were

conflicts may exist with current Ed.D. program as currently offered). It was suggested that these issues be “worked out” between the two departments if the CCEI Ph.D. proposal is to successfully move forward.

8. If this proposal is resubmitted to the COE GPC, it is important that it be complete. Recommendations were offered regarding the order of the content and signature page. All departments should have their written review included at the end of the revised proposal, based on the exact proposal submitted to the COE GPC for their review and feedback. It is important that the revised application be complete and dated to avoid confusion with an earlier application when submitted to departments for their review.

9. Concern remains regarding the CCEI decision to submit the Ph.D. proposal as a “name change” rather than as a new degree proposed. Concern was expressed that this is actually a new degree being proposed (Ph.D.) with plans to terminate the Ed.D. in CCEI upon approval of the new degree.

10. No action was taken on this proposal other than offering feedback to the CCEI department should they decide to revise the proposal for reconsideration.

#### VII. Graduate Faculty Applications- Committee of the Whole

Files were reviewed by GPC members. Deborah Floyd addressed the process of review. All members review the applications either prior to the meeting or during the meeting prior to voting. All applications are in the Dean’s office two weeks prior to the GPC meetings. After the GPC meeting, Deborah Floyd contacts the faculty members who applied and the COE Dean to explain the GPC decisions.

**Action:** Motion to approve graduate faculty status for Victoria Brown Level B by Ali Danesh. Seconded by Carlos Diaz. All present voted to approve.

**Action:** Ali Danesh and Valerie Bryan will redesign the Graduate Faculty Status Application Form to align with the new COE Graduate Faculty Status Document. The new application form will be available for GPC members to review prior to the October 20<sup>th</sup> meeting. During the October 20<sup>th</sup> meeting GPC members will vote to approve or disapprove the new form.

#### VIII. University Graduate Programs and Graduate Council Update-

Deborah Floyd and Valerie Bryan (representatives)- Deborah Floyd reported that the University Graduate Council and University Graduate Programs Committees have met. In addition to routine business, members plan to address several graduate governance documents implications and other issues such as the quality and culture of graduate education at FAU. Valerie Bryan shared that the governance document will require a large amount of work and that the climate change with new administration is evident. Both were optimistic about a positive work climate this year with graduate education and pledged to keep the COE GPC informed regarding university activities on the UGC and UGPC.

#### IX. Meeting Adjourned by Deborah Floyd at 2:40pm.

Next GPC meeting will be held at 1-3pm on October 20, 2010 in the Office Student Academic Service, Room 232. Sub-committee meetings will be held at noon prior to the general meeting, unless otherwise noted. *Minutes prepared by Dr. Susannah Brown*