



Effective November 2017

The Bachelor's in Early Care and Education (BECE) is a joint degree program offered by the Department of Curriculum, Culture, and Educational Inquiry (CCEI) and the Department of Exceptional Student Education (DESE). To encourage a comprehensive and effective advising process, students who are admitted into this degree program will be referred to both an *OASS BECE Advisor* and a *CCEI or DESE BECE Faculty Advisor*. Detailed below are the steps/processes for BECE advising.

1. Prospective, transfer, current FAU or current College of Education (COE) students wishing to declare or change majors to Bachelor's in Early Care and Education (BECE) should contact the COE Office of Academic Student Services (OASS). This is the first point of contact in the COE for all students.
2. After receiving a letter admitting them to the College and BECE degree program from OASS, applicants are to meet on conditions are NOT complete, student should work with OASS to create a plan for satisfying these conditions. Once satisfied, proceed to Step 3.
3. Once lower division requirements and major specific admission requirements are satisfied, students are referred for programming. Applicants are to then meet with *OASS BECE Advisor* to conduct an upper division analysis. This will determine required coursework and draft program sheet (i.e., BECE Program Sheet) for BECE degree completion. This draft program sheet is signed by both the student and the OASS BECE advisor and is then forwarded to the student's *BECE Faculty Advisor*¹.
Note: steps 2 and 3 may co-occur.
4. Program sheet is reviewed by the *BECE Faculty Advisor*. The faculty advisor will communicate with the *OASS BECE Advisor* and the student to indicate (a) approval of the draft program sheet, or (b) delineate specific required edits to the draft program sheet.

¹The role of the BECE faculty advisor is to provide mentoring, career or professional advice/guidance



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If 4(a), then the draft program sheet is approved/signed by the *BECE Faculty Advisor* and forward for respective Department Chair (