

**DEPARTMENT OF ANTHROPOLOGY
FLORIDA ATLANTIC UNIVERSITY**

ANNUAL FACULTY EVALUATION GUIDELINES

Provisions of the document on the same

The Student Perception of Teaching (SPOT) form shall be evaluated by calculating the mean of Items #1-5. These five criteria are the best indicators on the SPOT form for assessing quality of teaching and, moreover, are applicable to any type of teaching situation (large lecture class, small discussion group, lab, etc.).

The overall mean of Items #1-5 will be rated as follows:

| | | |
|-------------------|---|-----------|
| Exceptional | = | 1.0 - 1.8 |
| Outstanding | = | 1.9 - 2.6 |
| Good | = | 2.7 - 3.1 |
| Needs Improvement | = | 3.2 - 3.5 |
| Unsatisfactory | = | " 3.5 |

The rating obtained by this procedure shall be modified by other inputs **as listed above and/or** as supplied by the faculty member or otherwise obtained for purposes of evaluation, and any other pertinent information.

B. Research:

Each faculty member's research and creative activities shall be rated Exceptional, Outstanding, Good, Needs Improvement, and Unsatisfactory based on consideration of their total publications, exhibitions, grant writing, fieldwork, laboratory analyses, and other research-related activities during the period under review in accordance with the system below.

Anthropological projects are normally the result

OR Achievement of AT LEAST ONE of Items 5-7 PLUS ONE of Items 5-10:
5.

7. A book review, comment, or other brief item published in a refereed journal.
8. Conference presentation.
9. Chairing, organizing, or being a discussant for a symposium or section at a professional conference.
10. Invited academic talk.

: Little evidence of progress directed toward publication on the basis of original research.

: No evidence of research work.

Any combination of these items, and any form of research activity not specifically mentioned, will be evaluated in keeping with these guidelines. A convincing argument that a publication or other evidence of research deserves a higher rating than these guidelines allow will be considered. Exceeding the criteria within any one category results in a rating in the next higher category.

The rating obtained by this procedure may be modified by other inputs as supplied by the faculty member or otherwise obtained for purposes of evaluation, and any other pertinent information.

C. Service and Other Activities:

Each faculty member's service shall be rated Exceptional, Outstanding, Good, Needs Improvement, or Unsatisfactory based on consideration of their total time and effort devoted to service-related activities during the

: Service on a major university committee, including university, college, and/or department committees, councils, assemblies, and/or senates of recognized importance to university governance, operation or work environment; service on an editorial board; and/or service on a conference, association, community, and/or government board, comoTf [(boa) 0.2 (rd,)]TJET Q 0.24 0 0o 0.2Tj ET Q0.88 cm106 50 0.2 (om0 0 Tm

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