

member's Annual Evaluations from this seven-year period, with the faculty member providing a narrative of the highlights of the period. This narrative should be prepared in a separate document for the review and should be submitted with the SPE. For further detail at the end of this document.

The faculty member under review will provide the following items in the SPE portfolio: (a) a current curriculum vitae; (b) copies of the last seven annual reports and annual evaluations; (c) a copy of the SPE performance evaluation criteria and procedures of the department; (d) a brief (two- to three-page) narrative of accomplishments in all three areas of teaching, research, and service for the period under review; and if applicable, (e) a copy of the previous SPE report, if such exists.



